

## Procedure for exchanging a Foreign Driver's License to a Japanese Driver's License

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If you have a driver's license issued by a foreign government or others, you can apply for a Japanese driver's license with driver's license tests partially exempted.

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### Exchanging a Foreign Driver's License to a Japanese Driver's License

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#### Requirements for exchange:

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- Have a valid foreign driver's license
- Using a foreign driver's license and a passport, can confirm 3 months stay after the issuance of the foreign driver's license in a country where the license was issued
- Live in Osaka

#### Required documents:

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- Foreign driver's license (A document to confirm records of issuance dates of driver's licenses is needed if the issuance dates are not on the driver's licenses or have several driver's licenses).
- Copy of a foreign driver's license (both sides).
- Japanese translation of a foreign driver's license (Translated by Japanese embassy of the country where the license was issued or by Japan Automobile Federation (JAF phone no.: 072-645-1300)).
- Passport

Note 1: If you have renewed your passport, the expired passport is also required. Length of stay in the country where the foreign driver's license was issued will be checked.

Note2: If you have no entry record or stamp on your passport (due to use of automated gate), a document to prove your stay in the country may be required (If you have a driver's license of a country in EU, a document to prove your stay is required).

- Copy of your passport (Every page is required except empty pages).
- Certificate of residence with your legal domicile (nationality, expiry date of your residence and visa status for non-Japanese).

Note: Nationality means country of origin, Taiwan or Jordan West Bank and Gaza Strip.

- One photograph

Note: taken within 6 months, upper-body facing forward with no hats and no background, size 3.0 cm by 2.4 cm.

- Black or blue pen

- Fee
- Others

Note 1: If you have an expired Japanese driver's license, bring it with you.

Note 2: More documents other than those stated above may be needed as a result of assessment.

Note 3: If you are unable to speak Japanese, bring an interpreter.

### Opening hours

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#### Kadoma Driver's License Examination Office

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Monday, Wednesday, Friday 8:45 – 12:00

Tuesday, Thursday 8:45 – 12:00 and 12:45 – 13:30

#### Komyoike Driver's License Examination Office

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Monday to Friday 8:45 – 13:30

Note: We are closed on Saturdays, Sundays, public holidays and from 29<sup>th</sup>, Dec to 3<sup>rd</sup>, Jan

### Number of applicants a day

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#### Kadoma Driver's License Examination Office

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25

(applications beyond 25 will not be handled on the day)

#### Komyoike Driver's License Examination Office

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If we have a large number of applications, some may not be handled on the day.

The application must be made at a Driver's License Examination Office of Police organization where you reside. Please contact your local Police before making an application.

### Contact detail

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Kadoma Driver's License Examination Office, License Assessment Section

Phone no. 06-6908-9121 Extension no. 351

Komyoike Driver's License Examination Office, License Assessment Section

Phone no. 0725-56-1881 Extension no. 351